

Minutes	
Title of Meeting:	Rotherham Place Board: ICB Business
Time of Meeting:	10.45 – 11.30am
Date of Meeting:	Wednesday 17 December 2025
Venue:	John Smith Room, Rotherham Town Hall
Chair:	Claire Smith
Contact for Meeting:	Lydia George: lydia.george@nhs.net/ Wendy Commons: wcommons@nhs.net

Apologies:	W Allott, Director of Financial Transformation Rotherham, NHS SYICB C Edwards, Executive Place Director (Rotherham) NHS South Yorkshire Integrated Care Board J Edwards, Chief Executive, Rotherham Metropolitan Borough Council C Harrison, Rotherham Care Group Director, Rotherham, Doncaster and South Humber NHS Foundation Trust I Spicer, Deputy Chief Executive, Rotherham Metropolitan Borough Council R Jenkins, Chief Executive, The Rotherham NHS Foundation Trust T Lewis, Chief Executive, Rotherham, Doncaster and South Humber NHS Foundation Trust M Cottle-Shaw, Chief Executive Officer, Rotherham Hospice Dr A Barmade, Medical Director, Connect Healthcare Rotherham Cllr J Baker Rogers, H&WB Board Chair, RMBC B Kirton, Managing Director, The Rotherham NHS Foundation Trust E Parry Harries, Director of Public Health, RMBC Shahida Siddique, Independent Non-Executive Member, NHS SY ICB
Conflicts of Interest:	General declarations were acknowledged for Members as providers/commissioners of services.
Quoracy: (Quorate)	No business shall be transacted unless at least 60% of the membership (which equates to 3 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member.

Members:

Claire Smith (**CS**), Director of Partnerships (Rotherham) NHS SY ICB (deputising)
Anthony Fitzgerald (**AF**), Place Director – Rotherham & Doncaster, NHS SYICB
Dr Jason Page (**JP**), Medical Director, (Rotherham), NHS SY ICB
Andrew Russell (**AR**), Director of Nursing – Rotherham & Doncaster, NHS SY ICB

Participants:

Jude Archer (**JA**), Assistant Director of Transformation, NHS SY ICB
Lydia George (**LG**), Transformation & Partnership Portfolio Manager (Rotherham), NHS SY ICB
Kym Gleeson (**KG**), Healthwatch Manager, Healthwatch Rotherham
Shafiq Hussain (**SH**), Chief Executive, Voluntary Action Rotherham

In attendance

Wendy Commons, (minute taker) Business Support Officer (Rotherham), NHS SY ICB

Item Number	Discussion Items
I70/12/25	Place Integrated Performance Report
<p>JA presented the report and highlighted a snapshot of performance on ICB priorities:</p> <p>1. Urgent and Emergency Care</p> <ul style="list-style-type: none"> Performance against the A&E 4-hour target remains below the national standard of 78% at 67.9% reflecting the current challenges with ongoing pressures on capacity and flow. Escalations have been put in place Bed occupancy remained high is the highest seen for some time. Category 2 ambulance response times met the national target and was an improvement on last month. Handover times also met the national target at 14:37 but was decline on the previous month. <p>2. Community Health Services</p> <ul style="list-style-type: none"> Urgent community referrals seen within 2 hours exceeded the national target of 70% at 77.4%. Community waiting lists over 52 weeks have reduced, showing positive progress. Virtual ward utilisation was an improvement on last month at 66% but didn't meet the national target and is being closely monitored. <p>3. Primary Care</p> <ul style="list-style-type: none"> The number of GP appointments increased, exceeding the national target and an increase from the previous month. Patient experience of access to general practice was at 80% meeting the local ambition of 71.1%, improving satisfaction and access for Rotherham residents. <p>4. Elective Care</p> <ul style="list-style-type: none"> The number of patients waiting over 52 weeks for treatment was at 1.9% this month, a decline on last month. 18 week waits for first appointment was an improvement on the previous period. Efforts continue to reduce long waits and improve elective care pathways. <p>5. Cancer Services</p> <ul style="list-style-type: none"> The percentage of patients with a cancer diagnosis communicated within 28 days improved was above the national target at 84.8%. The 62-day referral to treatment standard saw some improvement, but further progress is needed to meet target. <p>JA confirmed that extensive efforts and targeted interventions are underway to support the achievement of performance targets and maintain ongoing improvements.</p> <p>Place Board noted this month's performance.</p>	
I71/12/25	ICB Board Assurance Framework, Risk Register and Issues Log
<p>All members had received and reviewed the board assurance framework, risk register and issues log.</p> <p>There were no new risks to be added.</p>	
I72/12/25	Feedback from Rotherham Place Executive Team (RPET)
<p>CS advised that RPET had considered the following items:</p>	

1. S117 Rotherham Local Standard Operating Procedure (SOP)

- The RPET approved a new SOP developed with RDaSH, RMBC, and SY ICB Rotherham place that provides local guidance for health and social care professionals supporting those entitled to Section 117 aftercare.

2. Long Covid Service – Options Paper

- The Long Covid service, based at Breathing Space since 2021, will be embedded into the Community Respiratory Rehabilitation Service for greater resilience and sustainability. Patients will continue to have access to a range of specialties (OT, physiotherapy, psychology, cardiac support).

3. Winter Pressures Funding

- Non-recurrent funding from declared savings was agreed to support winter capacity projects (Dec 2025–Mar 2026). Collaboration with PCNs will continue to adapt models to meet demand. Delivery will be monitored, with a full report due in Quarter 1 2026.

4. SEND Short Breaks Funding

- The ICB will continue to fund 20% of additional health support for children with complex medical needs during short breaks at Liberty House.
- Liberty House staff will have access to ICB-commissioned training and support, and specialist equipment will be funded as approved.

5. MH Community Connectors and S62 Peer Support Services – Future Commissioning

- The current contracts for VAR SMI and S62 Peer Support Service will be extended to 30 June 2026. In the meantime, a new integrated service model, financial plan, and service specification will be developed, with procurement to commence to allow for a shift from Rotherham-specific to South Yorkshire-wide arrangements over time, with phased contract alignment.

Place Board Members noted the business conducted through Rotherham Place Executive Team.

173/12/25	Minutes and Action Log and Assurance Report from the last Meeting
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The minutes from the meeting held on Wednesday 19 November 2025 were accepted as a true and accurate record.

The action log was reviewed and up to date. No concerns were identified.

The assurance report for the Integrated Care Board noted that there are no actions arising from the minutes to be escalated.

174/12/25	Communication to Partners/Promoting Consultations & Events
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None.

175/12/25	Risks and Items for Escalation
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None.

176/12/25	Forward Agenda Items
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Standing Items

- Rotherham Place Performance Report (monthly)
- Risk Register (Monthly for information)
- Place Prescribing Report (Quarterly)
- Quality, Patient Safety and Experience Dashboard (Bi- monthly)
- Quarterly Medical Director Update

I77/12/25 Date of Next Meeting

The next meeting will take place on **Wednesday 21 January 2026** in the John Smith Room, Rotherham Town Hall.

Membership

Chris Edwards (Chair)	Executive Place Director/Deputy Chief Executive, ICB	NHS South Yorkshire Integrated Care Board
Claire Smith	Director of Partnerships, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Director of Financial Transformation, Rotherham	NHS South Yorkshire Integrated Care Board
Andrew Russell	Director of Nursing, Rotherham & Doncaster Places	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddique	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board

Participants

Emily Parry-Harries	Director of Public Health	Rotherham Metropolitan Borough Council
Christina Harrison	Care Group Director	Rotherham, Doncaster and South Humber NHS Foundation Trust
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Ian Spicer	Strategic Director, Adult Care, Housing & Public Health	Rotherham Metropolitan Borough Council
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust
John Edwards	Chief Executive	Rotherham Metropolitan Borough Council
Toby Lewis	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust
Cllr Joanna Baker-Rogers	H&WB Board Chair	Rotherham Health and Wellbeing Board/ Rotherham Metropolitan Borough Council
Dr Anand Barmade	Medical Director	Connect Healthcare Rotherham
Bob Kirton	Managing Director	The Rotherham NHS Foundation Trust
Kym Gleeson	Service Manager	Healthwatch Rotherham
Mat Cottle-Shaw	Chief Executive	Rotherham Hospice
Lydia George	Transformation & Partnership Portfolio Manager (Rotherham)	NHS South Yorkshire Integrated Care Board
Gordon Laidlaw	Head of Communications (Roth)	NHS South Yorkshire Integrated Care Board